

BROWARD COUNTY OFFICE OF URBAN PLANNING AND REDEVELOPMENT
PUBLIC SCHOOL FACILITY PLANNING

Staff Working Group Meeting

Minutes

September 3, 2009

9:30 a.m. – 12 Noon

Broward County Governmental Center - **Room 329F**

1. Call to Order and Roll Call

Chair Eichner called the Staff Working Group (SWG) meeting to order at 9:40 a.m. Linda Houchins took roll call, and the following Members were in attendance:

- Akagbosu, Chris Broward County School Board
- Allen, Ingrid Town of Davie
- Amoruso, Glenn Broward County
- Archer, Brian City of Parkland
- Davis-Hernandez, Tanya City of North Lauderdale
- Dokuchitz, Peter City of Wilton Manors
- Eichner, Shelley City of West Park and Weston
- Ferguson, Gerald City of Deerfield Beach
- Fink, Charles F. City of Pembroke Park
- Hickey, Jim City of Coral Springs
- Jeff Bowman Town of Lauderdale-By-The-Sea
- Lajoie, Corinne City of Dania Beach
- Schuster, Larry City of Pompano Beach
- Suarez, Sarah City of Hallandale Beach
- Swing, Brad City of Sunrise
- Teetsel, Dawn Town of Southwest Ranches
- Von Stetina, Deanne Broward County Planning Council
- Williams, Sharon City of Pembroke Pines
- Wood, Matthew City of Cooper City
- Yarbrough, Reagan City of Oakland Park
- Zelch, Lisa City of Plantation
- Ziskal, Ben City of Margate

Others in attendance at the meeting were as follows:

- Ciesielski, Michael City of Fort Lauderdale
- Coates, Thomas Broward County School Board
- Jernigan, Skeet Community & Economic Development Counsel
- Kale, James Broward County School Board
- Klopp, Keven Oversight Committee
- Korth, Jim City of Fort Lauderdale
- Peservich, Jonathan Broward County School Board
- Zerby, Jim Hypower, Inc.

2. Addition(s) to the September 3, 2009 Agenda

Chair Eichner asked if there were any additions to the September 3, 2009 agenda. Mr. Akagbosu requested that a special SWG meeting be held on October 29, 2009, and Chair Eichner said that the item should be placed on the agenda under New Business Item 6.2. Sharon Williams made a motion to add to the agenda "Additional SWG Meeting" under New Business, Item 6.2. Larry Schuster seconded the motion, and the motion passed unanimously.

3. Approval of Minutes - June 4, 2009

Larry Schuster made a motion to approve the minutes of the June 4, 2009 meeting. Chris Akagbosu seconded the motion, and the motion passed unanimously.

4. Subcommittee Reports

4.1 Timeline Subcommittee

Chair Eicher thanked Subcommittee Members, Reagan Yarbrough, Corinne Lajoie, and Lisa Wight for their work on the Timeline Subcommittee. Ms. Wight said that the timeline is separated by entities, (County, Municipalities, and School District), and lists the responsibilities of each party regarding deadlines to provide needed information to representatives of signatories of the Amended Interlocal Agreement (ILA). She said that the timeline was prepared at the request of Mayor Cooper, City of Hallandale Beach, to help the entities comply with provisions of the Agreement and ensure positive reporting in the Annual Status Report. Ms. Wight said that if any changes are made to the timeline by the District, those changes will be E-mailed to the SWG Members, and additionally, the timeline would be available on the Growth Management Department web page. Chair Eichner requested District staff to continue to E-mail Quarterly Report reminders to the SWG Members.

4.2 2009 Annual Report Subcommittee

Chair Eichner thanked the 2009 Annual Report Subcommittee Members, Chris Akagbosu, Glenn Amoruso, and Scott Stoudenmire for their work on the draft 2009 Annual Status Report. She advised that the Report will be presented to the Oversight Committee at their January 2010 regularly scheduled meeting. Mr. Akagbosu talked about the Mid-Year Report and said that the Report was requested by Mayor Cooper, City of Hallandale Beach. He recognized Keven Klopp, the Oversight Committee Chair who was in attendance at the meeting. Mr. Akagbosu said the Oversight Committee wanted to know the actions that have been taken by each entity to address the areas that were identified as needing resolution in the 2008 Annual Report. He went through each section of the Mid-Year Report as follows:

- Section 2.1 - Mr. Akagbosu stated that representatives of Lazy Lake Village, Margate, North Lauderdale, Parkland and Tamarac failed to attend all SWG meetings in 2008. After brief comments by representatives from the Cities of Margate, North Lauderdale and Parkland regarding steps taken by each to improve attendance at the meetings, it was suggested that the following language be added to Section 2.1: "Cities have taken steps to insure the nominee(s) attends meetings henceforth". It was also suggested that a comment should be added to state that the SWG meetings were moved from Friday to Thursday to accommodate Municipalities that have instituted a four-day work week.
- Section 7.2 - Mr. Akagbosu stated that Lazy Lake Village had not taken steps to include a School Board Representative on their Local Planning Agency (LPA). Additionally, that the

recommendation from the Subcommittee was that the Oversight Committee should decide if they want to take one last step to notify the State that Lazy Lake Village has not executed the Amended ILA nor requested exemption from the Agreement. Mr. Amoruso said that Scott Stoudenmire sent an E-mail regarding his conversation with Dick Coker, who represents Lazy Lake Village, regarding the Village filing for an exemption.

- Section 7.3 - Mr. Akagbosu advised that this item has already been addressed.
- Section 8.1 - Mr. Akagbosu advised that this item has already been addressed.
- Section 8.2 - Mr. Akagbosu advised that this item has already been addressed.
- Section 8.4 - Mr. Akagbosu advised that this item has already been addressed.
- Section 8.13 - Mr. Akagbosu advised that this item has already been addressed.

Chair Eichner requested that the comments from the Cities be incorporated into the Report. Mr. Akagbosu made a motion to accept the Mid-Year Report as amended for transmittal to the Oversight Committee. Larry Schuster seconded the motion, and the motion passed unanimously.

Mr. Akagbosu talked about the draft 2009 Annual Status Report regarding implementation of the Amended ILA. He stated that the Report will be formally transmitted to the Oversight Committee in December, 2009. Additionally, that the Report states how the SWG is implementing the provisions of the Amended ILA. He went through the following areas of the Report indicated and highlighted as needing resolution:

- Section 4.1 – Mr. Akagbosu advised that the School District did not meet this timeframe as called for in the Amended ILA. Chair Eichner said she thought that the reason stated in the Report for the two-week delay in not providing the draft 2009/10-2013/14 Tentative District Educational Facilities Plan (DEFP) is valid, and the SWG agreed. She said that timeframe issues in the Agreement should be addressed. Larry Schuster commented about redistributing the excess capacity in District schools, and Chair Eichner said that the issue may be addressed in the modification to the concurrency services areas (CSA). The consensus of the SWG was to unhighlight Section 4.1.
- Section 7.2 – Mr. Akagbosu advised that this Section refers to the appointment of a School Board representative to the LPA. He said that Lauderdale-By-The-Sea has appointed him to be the representative on their LPA, and that will be corrected on the Report. Additionally, that Lazy Lake Village is the only Municipality that has not complied with this Section. The SWG agreed to unhighlight the Section and retain the comment about Lazy Lake Village in the Report.
- Section 7.3 – Mr. Akagbosu said that this Section is highlighted due to reporting requirements. He said the Section relates to quarterly reports which are provided to the School District by each Municipality. Chair Eichner suggested that a comment should be added to show that the procedure was changed between the first and second quarter which requires the School District to send out reminders to the local governments regarding provision of the Quarterly Report, with the Quarterly Report form attached. She said that reporting in the second quarter has improved, and asked if the Cities could go back and report action taken in the first quarter. Mr. Akagbosu responded in the affirmative. Chair Eichner suggested that when the third quarter data reminders are sent out, the Cities should also be reminded to send previous reports if they have not done so. After brief discussions, the Members agreed to unhighlight Section 7.3 and clarify language regarding the transition between the first and second quarter. Brief discussions followed regarding the difference between site plans and vested site plans. Chair Eichner suggested having only one quarterly report form which would include land use, rezoning, site plans and vested site plans. School District staff agreed to make the change. Mr. Akagbosu said that if the Quarterly Report forms are not filled out correctly, staff will only provide one follow up E-mail

or telephone call to the Entities informing them of the error and if not corrected, the District will take the position that the entity did not provide a report for that quarter.

- Section 8.2(a) – Mr. Akagbosu said that statements are still needed from the Cities of Pompano Beach and Tamarac to address the requirements of Attachment “D”. Larry Schuster said that he would provide staff with the dates for this item. Chair Eichner said that she would contact the City of Tamarac regarding the needed information.
- Section 8.2(b) – Mr. Akagbosu said that he would add the transition language stated for Section 7.3 into this Section. He said that the City of Hollywood approved a site plan that was not provided to the School District for review. Thus, the procedure was not followed, hence the highlight.
- Section 8.6(a) – Mr. Akagbosu said he would use the transition language stated for Section 7.3 in this Section.
- Section 8.11(a) – Mr. Akagbosu said that this Section may be an anomaly because the School District reviewed the site plan but has yet to receive notice regarding approval of the project, and that the reason may be because the project has not gone to the governing body for approval.
- Section 8.11(b) – Mr. Akagbosu said that this Section has the same issue as Section 8.11(a).
- Section 8.13(a) – Mr. Akagbosu said that this has the same issue as Section 8.11(b). Chair Eichner suggested that where appropriate it should be pointed out in the final report that the areas indicated as needing resolution in one Subsection may affect nine other Subsections of the Agreement.
- Section 8.13(b) and (c) – Mr. Akagbosu advised that this Section is tied to Attachment “D”, the concurrency management system for the local governments, and that the Cities of Pompano Beach and Tamarac have not complied with the Section.
- Section 9.2 – Glenn Amoruso advised that the Subcommittee decided to leave this Section highlighted because to date, information about potential collocation opportunities between the Municipalities and the School District have not been provided as called for in the Section. Brief discussions followed, and the SWG Members agreed that there are elements of collocation in their cities. Additionally, that their Five-Year Capital Plan has no new collocation for this year. Discussions continued regarding collocation and the way the language is worded in the draft 2009 Annual Status Report. Chair Eichner suggested adding the following language, “To date, Municipalities have not identified any **new** public/civic facilities”. Also, it was agreed upon again that collocation would be listed as an item in each SWG meeting agenda. Ms. Wight suggested adding the following language to Section 9.2, “To date, Municipalities have indicated that there are no public/civic facilities in its Five-Year Capital Improvements Plan that could potentially be collocated with public school facilities”. Mr. Akagbosu stated that the Amended ILA has guidelines regarding provision of the collocation information and reiterated that collocation will continue to be listed on the SWG meeting agendas.

5. Old Business

5.1 Feedback from the June 24, 2009 Oversight Committee Meeting

Chair Eichner said that the key issue from the June 24, 2009 Oversight Committee meeting which was pertinent to the SWG, is that the School Board Members recognize that some concurrency services areas (CSA) are not going to meet the adopted LOS at their due date. Thus, the only means to ensure that they meet the LOS would be to implement substantial boundary changes, which the Board does not want to do. Additionally, that the Oversight Committee appointed a Subcommittee to broaden concurrency service areas to incorporate the under-enrolled schools with the overcrowded schools. **Keven Klopp** said that more specifically there were four alternatives or suggestions that the Subcommittee was charged with examining, and that the alternatives were very helpful in

understanding the problem, and that the end result may be to try to do a little of each of the alternatives. Brief discussions followed regarding the four alternatives, and Mr. Akagbosu announced that the Subcommittee meeting is scheduled for September 17, 2009.

6. New Business

6.1 Five-Year Countywide Population Projections

Bill Leonard distributed back-up information about the five-year countywide population projections, and talked about the most recent population forecasts. He said that the basic premise behind all of the projections is that as long as there is an allure for living in the tropical United States, people will continue to find ways to live in South Florida. He talked about population growth, and said that the population slump that is now being experienced will come to an end. He also talked about the components of growth, county migration, age characteristics, county populations, the economy situation, public school enrollment, and said that he is confident that the population in Broward County is stable, and that Broward County will continue to grow. A brief period of questions and answers followed.

6.2 Additional Staff Working Group Meeting

Chair Eichner talked about the need for a special SWG meeting in October 2009 to discuss amendment of the ILA. After brief discussions, a meeting was scheduled for October 29, 2009 to commence at 9:30 a.m. Chair Eichner said that it would be a critical meeting to discuss why the Agreement should be amended, and suggested that Alan Gabriel, the School Board Cadre Attorney should also attend the meeting.

Discussions continued regarding amendment of the ILA, the fact that some Cities may want to make changes to the Agreement and how that should be handled. Mr. Akagbosu advised that the School Board wanted to coordinate in advance the potential changes to the Amended ILA with the Oversight Committee, but that the formal process to amend the ILA will begin at the October 29, 2009 SWG meeting. He said that the tentative timeline regarding the amendment would be shared at the meeting. Chair Eichner said that Jill Young, Director, School Boundaries Department, should also attend the meeting and present pertinent information to the SWG. She also suggested that a bigger room may be needed for the meeting. Chair Eichner suggested reestablishment of the Public School Concurrency Subcommittee, and she asked for volunteers. The following Members volunteered for the Subcommittee: Sharon Williams, City of Pembroke Pines, a Broward County representative to be determined, Dawn Teetsel, Town of Southwest Ranches, Shelley Eichner, Cities of West Park and Weston, Sarah Suarez, City of Hallandale Beach, Gerald Ferguson, City of Deerfield Beach, and Chris Akagbosu, Broward County School Board. Lisa Wight requested that Barbara Blake Boy, Broward County Planning Council, be on the Subcommittee, and Deanne Von Stetina said she would speak to Ms. Boy (it should be noted that Ms. Boy will serve as a non-voting member on the Subcommittee). Chair Eichner requested School District staff to E-mail the Subcommittee Members with available Thursday dates after the Oversight Subcommittee meeting on September 17, 2009.

7. Next Staff Working Group Meeting

7.1 December 3, 2009 (Regularly Scheduled Quarterly Meeting)

Chair Eichner advised that the next regularly scheduled SWG meeting will be held on December 3, 2009.

8. Adjourn

Larry Schuster made a motion to adjourn the meeting. Sharon Williams seconded the motion, and the meeting was adjourned at 11:20 a.m.

Respectfully submitted by:


Linda Houchins, Recording Secretary


Shelley Eichner, Chair